Dashboard 总览

Everything at a glance — no typing needed here. 一页看全局，本页无需填写。

💰 MONEY 钱

Days to go 倒计时	62
Total budget 总预算	$65,000
Estimated (all categories) 预计合计	$63,638
Paid so far 已付	$27,898
Budget left 预算剩余	$37,102
% of budget paid 已付比例	43%
Vendor balances still owed 待付尾款	$19,750

👪 GUESTS 宾客

Invitations (rows) 请柬份数	16
People invited 邀请人数	31
Attending (Yes) 确认出席	19
Declined (No) 不出席	3
Pending 待回复	9
Tables needed 预计桌数	2
Attending, no table yet 未排座	0

🧧 RED ENVELOPES 礼金

Envelopes logged 礼金份数	6
Total ≈ USD 合计（美元）	$3,082
From bride's side 女方	$2,732
From groom's side 男方	$200
Thank-you notes still to send 待寄感谢卡	3

✅ CHECKLIST 清单

Tasks 任务数	48
Done or skipped 已完成/跳过	24
% done 完成率	50%
Overdue 已逾期	7
Vendors booked 已预订供应商	4

🤝 WHO PAYS 费用分担

Payer 出钱方	Estimated 预计	Paid so far 已付
Couple 新人	$31,850	$9,880
Bride's family 女方家	$14,900	$4,980
Groom's family 男方家	$12,888	$11,838
Shared 共同分担	$4,000	$1,200

📊 BY GROUP 分类汇总

Group 类别	Estimated 预计	Paid 已付
Venue & banquet 场地/喜宴	$20,200	$5,500
Attire & beauty 服装造型	$7,600	$5,530
Photo & video 摄影摄像	$8,000	$1,200
Ceremony & customs 仪式习俗	$12,838	$11,238
Guests & paper 宾客/印刷	$1,500	$430
Flowers, music & transport 花艺/音乐/交通	$5,100	$1,600
After the wedding 婚后	$5,100	$2,400
Other 其他	$3,300	$0

PREVIEW / 预览

Budget 预算

Estimate per category, actual comes from Payments. 填预计金额；实际金额来自付款记录。

Group 类别	Category 项目	Estimate 预计	Actual paid 已付	Left / over 剩余/超支	Who pays 谁出钱	Notes 备注
Venue & banquet 场地/喜宴	Banquet hall / restaurant 喜宴场地/酒楼	$14,000	$4,000	$10,000	Bride's family 女方家	
Venue & banquet 场地/喜宴	Ceremony venue 仪式场地	$3,000	$1,500	$1,500	Couple 新人	
Venue & banquet 场地/喜宴	Drinks & bar 酒水	$2,500	$0	$2,500	Couple 新人	
Venue & banquet 场地/喜宴	Wedding cake / dessert 蛋糕/甜点	$700	$0	$700	Couple 新人	
Attire & beauty 服装造型	Wedding dress / suit 婚纱/西装	$2,500	$1,400	$1,100	Couple 新人	
Attire & beauty 服装造型	Qipao / Qun Kwa / Xiuhe 旗袍/裙褂/秀禾服	$900	$980	-$80	Bride's family 女方家	
Attire & beauty 服装造型	Hair & makeup 化妆造型	$1,200	$0	$1,200	Couple 新人	
Attire & beauty 服装造型	Rings 婚戒	$3,000	$3,150	-$150	Couple 新人	
Photo & video 摄影摄像	Photographer 摄影师	$4,000	$1,200	$2,800	Shared 共同分担	
Photo & video 摄影摄像	Videographer 摄像	$2,500	$0	$2,500	Couple 新人	
Photo & video 摄影摄像	Pre-wedding photos 婚纱照	$1,500	$0	$1,500	Couple 新人	
Ceremony & customs 仪式	Tea set & tea ceremony items 茶具/敬茶用品	$150	$0	$150	Couple 新人	
Ceremony & customs 仪式	Betrothal gifts (Guo Da Li) 过大礼/聘礼	$8,888	$8,888	$0	Groom's family 男方家	Amount agreed by both families 双方家庭商
Ceremony & customs 仪式	Gold jewelry gifts 金饰/四点金	$2,500	$2,350	$150	Groom's family 男方家	
Ceremony & customs 仪式	Door games & bridal party red envelopes 堵门游戏	$400	$0	$400	Couple 新人	
Ceremony & customs 仪式	Officiant / MC 证婚人/司仪	$800	$0	$800	Couple 新人	
Ceremony & customs 仪式	Marriage license fee 结婚证费用	$100	$0	$100	Couple 新人	
Guests & paper 宾客/印刷	Invitations & postage 请柬/邮费	$500	$430	$70	Couple 新人	
Guests & paper 宾客/印刷	Favors & wedding candy 喜糖/回礼	$600	$0	$600	Couple 新人	
Guests & paper 宾客/印刷	Welcome sign, seating chart, double-happiness de	$400	$0	$400	Couple 新人	
Guests & paper 宾客/印刷	Guest hotel block / shuttle 宾客酒店/接驳	$0	$0	$0	Couple 新人	
Flowers, music & transport	Flowers & decor 花艺布置	$3,000	$1,000	$2,000	Couple 新人	
Flowers, music & transport	DJ / band / lion dance 音乐/舞狮	$1,500	$600	$900	Groom's family 男方家	
Flowers, music & transport	Wedding car / transport 婚车/交通	$600	$0	$600	Couple 新人	
After the wedding 婚后	Honeymoon 蜜月	$5,000	$2,400	$2,600	Couple 新人	
After the wedding 婚后	Second banquet in China 国内回门宴/答谢宴	$0	$0	$0	Couple 新人	
After the wedding 婚后	Thank-you cards 感谢卡	$100	$0	$100	Couple 新人	
Other 其他	Planner / day-of coordinator 婚礼策划/当日统筹	$1,500	$0	$1,500	Couple 新人	
Other 其他	Tips 小费	$800	$0	$800	Couple 新人	
Other 其他	Contingency 备用金	$1,000	$0	$1,000	Couple 新人	
	TOTAL 合计	**$63,638**	**$27,898**	**$35,740**		
	Total budget (Start) 总预算	$65,000				
	Unplanned budget 未分配预算	$1,362				

Budget 预算 — all 30 filled SAMPLE categories plus totals. 20 empty category rows in the middle of the sheet were omitted. Some group/category labels sit close together in this PDF export.

Red Envelopes & Gifts 礼金簿 / 人情簿

Number envelopes as they arrive, record giver and amount, count with a second person. 收到时编号、记名、金额，两人一起点数。

Envelope # 编号	From 送礼人 (EN)	中文名	Side 男方/女方	Amount 金额	Currency 币种	≈ USD 美元	Type 形式	Received at 收到场合	Counted by 点数人	Thank-you 已感谢	We gave them before (USD) 曾随礼	Notes 备注
1	Chen Guoqiang & Wang Fang	陈国强 & 王芳	Bride's side 女方	$8,800.00	CNY	$1,239.44	Bank/app transfer 转账	Before wedding 婚前	Mom 妈妈	Yes 是		Grandparents 爷爷奶奶
2	Wang Xiaoming	王晓明	Bride's side 女方	$1,888.00	CNY	$265.92	Bank/app transfer 转账	Mailed/sent 邮寄/转账	Mom 妈妈	Yes 是	$200.00	Can't attend 不能出席
3	Priya & Raj Patel		Both 共同	$150.00	USD	$150.00	Gift item 礼物	Mailed/sent 邮寄/转账	Emily	No 否		Registry gift 礼品清单
4	Mr. & Mrs. Huang	黄叔叔黄阿姨	Bride's side 女方	$288.00	USD	$288.00	Check 支票	Before wedding 婚前	Dad 爸爸	No 否	$300.00	We gave $300 at their son's weddir
5	Tom & Karen Miller		Groom's side 男方	$200.00	USD	$200.00	Check 支票	Mailed/sent 邮寄/转账	Jason	Yes 是		
6	Lin Jianhua family	林建华一家	Bride's side 女方	$6,666.00	CNY	$938.87	Bank/app transfer 转账	Before wedding 婚前	Mom 妈妈	No 否		

PREVIEW / 预览 • end of preview 预览结束

Bilingual Chinese Wedding Planner 中英双语婚礼筹备表

This preview is from the filled SAMPLE file, not the blank planner.

预览来自已填写的 SAMPLE 示例文件，不是空白表。

SAMPLE uses a fictional couple (Emily Chen 陈怡 & Jason Miller) and fictional guests and amounts.

The full download also includes the blank .xlsx and a 6-page bilingual Quick-Start PDF.

Wedding customs vary by family; the tea-ceremony order and checklist are examples, not rules.

Full product page 完整产品页

https://qazmaster10.gumroad.com/l/chinese-wedding-planner

This is a free look-inside preview only. Sample names and figures are fictional. Not legal, immigration, or tax advice.

此为免费内页预览。示例姓名与数字均为虚构。本产品不是法律、移民或税务建议。